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## REQUEST FOR QUOTATIONS

**Date:** 19 August 2019 **Closing Date:** 30 August 2019

**Closing Time:** 1630 Hours **Return Quotation to:** [info@zse.co.zw](mailto:info@zse.co.zw)

**Contact Person:** Tapiwa Bepe **Delivery Period:** ASAP

	Item	Description	Quantity
1	Branded Roll Up Banner	Design, print in full colour and assemble roll up banner Dimensions 2030cm×855cm	2
2	Branded Pop Up Banner	Design, print in full colour and assemble horizontal pop up banner Dimensions 270cm×110cm	2
3	Corporate branded Notebooks	Print full colour, A5 branded bamboo notebook 80 pages, spiral binding, with elastic closure and Branded bamboo pen. <b>See appendix 1 for sample</b>	120
4	Corporate Branded water bottle	Print full colour, branded 1 Litre Tritan Water Bottle, screw off lid, Stainless steel band, BPA free, Tritan Material. Dimensions 7.3cm×26.4cm×7.3cm <b>See appendix 2 for sample</b>	120
5	Branded Key Holders	Design and print full color branded nickel key holders Dimensions 3.2×7.6cm <b>See appendix 3 for sample</b>	80
6	Brochures	Design and Print full color brochure on A4 gloss, printed back to back, trifold (machine folded)	1000

## Instructions and Conditions

1. Submit Valid Tax Clearance;
2. Submit at least 3 traceable trade references;
3. State delivery period and payment terms;
4. Provide physical samples for Items 3- 5(for shortlisted) before final approval;
5. Delivery point is Zimbabwe Stock Exchange Offices, 44 Ridgeway North, Highlands, Harare
6. Quotations can be submitted on email ([info@zse.co.zw](mailto:info@zse.co.zw)) or in sealed envelopes to the address specified on note 5 above.

## Appendix 1: Branded Bamboo Notebook



## Appendix 2: Branded 1 Litre Tritan Water Bottle



### Appendix 3: Branded Nickel Key Holder

