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## Request for Quotations

**Date:** 29 September 2020

**Closing Date:** 30 September 2020

**Closing Time:** 1600 Hours

**Return Quotation to:** info@vfex.exchange

**Contact Person:** Tapiwa Bepe

**Delivery Period:** ASAP

	<b>Item</b>	<b>Description</b>
1.	Logo Design	Design of a modern, high resolution logo for the Victoria Falls Stock Exchange Limited (VFEX) To include the brand manual that contains the colour palette, black and white logo and product logo
2.	Letterhead design	Design of an electronic letterhead for the Victoria Falls Stock Exchange Limited (VFEX)
3.	Business Cards Design	Design of business cards for the Victoria Falls Stock Exchange Limited (VFEX)

### Instructions and Conditions

1. Submit Valid Tax Clearance;
2. Submit at least 3 traceable trade references including contact person, email and contact details;

3. State delivery period, validity period of quote, payment terms and any additional costs to be incurred;
4. Provide electronic links or actual images for at least three logos designed;
5. Quotations to be submitted on email at [info@vfex.exchange](mailto:info@vfex.exchange) or to [tbepe@vfex.exchange](mailto:tbepe@vfex.exchange)