



## REQUEST FOR QUOTATIONS

Date: 22 March 2023

Closing Date: 31 March 2023

Closing Time: 1630 Hours

Return Quotation to: [operations@zse.co.zw](mailto:operations@zse.co.zw)

Contact Person: Sandra Munyoro

Delivery Period: ASAP

	Item	Description	Quantity
1	Handbook	<ol style="list-style-type: none"><li>1. Design, print full color A5 handbook, executive binding, 200 pages (100 sheets) printed back to back. The handbook will have printed material (text, adverts and figures)</li><li>2. Design an electronic version of the handbook with password encryption.</li></ol>	50

### Instructions and Conditions

1. Submit Valid Tax Clearance;
2. Submit at least 3 traceable trade references including contact person, email and contact details;
3. State delivery period, validity period of quote, payment terms and any additional costs to be incurred;
4. Provide electronic links for electronic handbooks for previous designs;
5. Quotations to be submitted on email at [operations@zse.co.zw](mailto:operations@zse.co.zw)
6. Delivery point is Zimbabwe Stock Exchange Offices, 44 Ridgeway North, Highlands, Harare.