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## NOTICE TO SHAREHOLDERS:

### Dematerialisation of Share Certificates for Zimbabwe Stock Exchange Limited (ZSE) Shareholders

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The Zimbabwe Stock Exchange Limited (“ZSE”) hereby notifies its shareholders of the upcoming dematerialisation process of share certificates as part of our broader plans for potential listing of the ZSE Limited on the stock exchange. This notice provides key information for shareholders to participate in this process.

#### **Benefits of Dematerialisation:**

- Increased security and ease of management of your shares.
- Faster processing of transactions and dividend payments.

#### **Dematerialisation Process:**

1. **Depository Participant:** Zimbabwe Stock Exchange Limited (ZSLZSEZW) will act as the initial depository participant for your dematerialised shares. Upon successful listing, you will have the option to choose a different custodian.
2. **Free Service:** ZSE Limited will handle the dematerialisation process free of charge.
3. **Transfer of Shares:** First Transfer Secretaries (Private) Limited will continue to facilitate share transfers between shareholders.
4. **Account Opening and Documents:**
  - Complete the attached CSD Account Opening and Securities Deposit forms.
  - Attach your physical share certificate and the completed forms.
  - Submit the documents to the Zimbabwe Stock Exchange for processing.
5. **Record Keeping:** First Transfer Secretaries (Private) Limited will maintain a record of shareholders and reconcile it with the depository records.

6. Dividend Payments: First Transfer Secretaries (Private) Limited will continue to handle processing of dividend payments and other corporate actions.

KYC (Know Your Customer) Requirements:

To comply with regulations, the following KYC documents are required when submitting your forms:

Individuals:

- Proof of Identity (Passport, National ID)
- Proof of Residence (Utility Bill, Bank Statement)
- One Passport-Size Photo

Corporates:

- Company Registration Documents
- Identification of Beneficial Owners (IDs and passport-sized photos for directors and signatories)
- Information on Business Activities
- Banking Details

Shareholders are encouraged to submit their share certificates for dematerialisation within the next two months from the date of this notice.

For further information get in touch with us on:

Email: [depository@zse.co.zw](mailto:depository@zse.co.zw), Telephone: +263 24 2886830-5

For and on behalf of the Zimbabwe Stock Exchange Limited



L.T Nkomo  
Company Secretary  
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